

# Father Saylor Park Rental Agreement

Father Alfred Saylor Council #3774  
17113 Champaign Rd, Allen Park, MI 48101  
313.386.1850

Member's Name: \_\_\_\_\_

Lounge Representative: \_\_\_\_\_

Date/Time of Event: \_\_\_\_\_

## Rules and Regulations for use of the Father Saylor Park:

1. Only paid members of Father Alfred Saylor Council #3774 Knights of Columbus ("Knights of Columbus") in good standing will be allowed to rent the Fr. Saylor Park. The K of C member who rents the park is responsible for any injuries and all damages that arise from any acts of omissions of said member, their guests or business invitees. The member will indemnify and hold the Knights of Columbus harmless from any claims related to their rental of the Fr. Saylor Park.
2. The Fr. Saylor Park may be used for social events approved by the Lounge Committee.
3. Parties using the Fr. Saylor Park are responsible for:
  - Garbage collection and removal – all garbage is to be picked up, bagged and left in garbage cans provided
  - Removal of all tents, chairs and tables used by Renters for the event
4. Park rental is \$150; a \$50 security deposit is required for a total cost of \$150. Please pay the two amounts separately. The security deposit (\$50) is required at the time you reserve the date and sign the rental agreement and the park rental fee (\$150) is due two weeks prior to your event. Cancellation of your event must be made two weeks prior to the event, or it will be subject to a \$50 cancellation fee.
5. The security deposit will be returned provided there are no damages, breakage or lack of clean up as described above.
6. Renters of the Fr. Saylor Park are encouraged to provide, at their own expense, portable toilets such as a Porto-O-Potty and are also permitted to use the restroom facilities across Champaign St at the Fr. Saylor Member Lounge. Renters and their guests should use caution when crossing the street, and should do so at their own risk.
7. The Fr. Saylor Park is available during the normal operating hours of the Fr. Saylor Member Lounge which opens at 3:00pm and closes at 10:00pm Monday-Thursday and opens at 12:00pm and closes at 1:00am on Friday and Saturday. Sundays open at 12:00pm and closes at 10:00pm. Exceptions to the hours of operation must be approved by the Lounge Committee taking into consideration Section 6.
8. Renters of the Fr. Saylor Park are expected to follow all State and Local laws and applicable ordinances and regulations of the City of Allen Park such as noise and consumption of alcoholic beverages.
9. Renters are permitted to use the electrical outlets provided at the Fr. Saylor Park
10. If there is an issue with the park, the Lounge Committee and the Building Association President will be contacted immediately to review and discuss next actions. Pictures and a written statement should be documented and recorded by the Lounge Representative. Any such situation will be addressed/resolved within 48 hours.
11. If there are any questions or special requests not covered above, please contact the Knights of Columbus Building Association (BA) President. See contact information below.

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12. In the event of any emergency, the renter should contact the Knights of Columbus Building Association President.

Type of event: \_\_\_\_\_

Date and Time of event: \_\_\_\_\_

Member's Name: \_\_\_\_\_

Member's Phone Number: \_\_\_\_\_

Event Contact Name: \_\_\_\_\_

Event Contact Phone Number: \_\_\_\_\_

BA President Name and Contact Info: \_\_\_\_\_

Sign and Date Below:

Member: \_\_\_\_\_

Event Contact: \_\_\_\_\_

Lounge Representative: \_\_\_\_\_